

**International Maintenance Review Board Policy Board (IMRBPB)
Issue Paper (IP)**

Initial Date: 26/04/2011

IP Number: 120

Revision / Date: Rev 2 05/01/12

Title: Updating of list of MRB and ISC personnel in MRB Report revisions

Submitter: Andy McAdam (BAE Systems)

Issue: Regulatory need for continual update of list of ISC and MRB members in MRB Report after initial issue.

Problem: According to FAA, EASA and TCCA documentation*, each MRB Report shall be entitled "MRB Report" and, as a minimum, shall include the following,

ISC/MRB Personnel Listing (including ISC/MRB personnel, their organizational affiliation, and the capacity in which they serve).

*FAA's AC 121-22A/B Paragraph 6.3g, EASA's WI.MRB.00002-001 Section 16 Appendix 1, paragraph 12 and TCCA's TP13850 121-22A Appendix 1 paragraph (i)

The update of the MRBR at every revision (after initial) with the details of MRB and ISC members creates a high administrative workload, particularly with the development of 'virtual' meeting and web-based participation. In our opinion this information brings no added value to the MRBR after the initial issue.

Recommendation (including Implementation):

Revise Regulatory material to indicate that while it is necessary to list the participating ISC/MRB personnel in the first issue of an MRB Report it is a Type Certificate Holder option to update this list to reflect contributors to subsequent revisions.

Attendee's at all meetings are recorded in the official minutes and these may be consulted to identify MRB and ISC members participating in meetings related to revisions of MRB Reports.

IMRBPB Position:

Date: April 26, 2012

Position:

The IMRBPB has confirmed that the initial MRBR personnel listing needs to be identified in accordance with current guidance material.

A revision to the MRBR needs to identify personnel but to identify all ISC/MRB personnel could be a burden to the OEM. Additional guidance is required.

It was agreed that the personnel listing for a revision to the MRBR needs to include as a minimum the MRB Chairperson, the MRB representative of each Approving Authority, ISC Chairperson and Co-Chairperson. This guidance will be included in the next revision of respective MRB guidance material.

CIP closed as IP 120.

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Status of Issue Paper (when closed state the closure date): April 26, 2012

Recommendation for implementation:

IMRBPB position to be incorporated into Regulatory MRB Guidance material.

Important Note: The IMRBPB positions are not policy. Positions become policy only when the policy is issued formally by the appropriate National Aviation Authority.